

## **National Agency for Control of Aids (NACA)**

### **Invitation to Tender**

#### **A. PREAMBLE**

The Federal Government of Nigeria launched the President's Comprehensive Response Plan (PCRP) as the nation's response tool to the challenges of HIV/AIDS. The PCRP project aims at increasing access to treatment and improvement of services across all service delivery areas in the management of HIV/AIDS.

The Presidency has allocated funds to the National Agency for the Control of AIDS (NACA) through SURE-P and the MDG to implement the PCRP project.

Consequently, in compliance with the Public Procurement Act and International Best Practices, the Agency hereby invites reputable and competent companies to tender accordingly:

LOT 1 (a-e): First Line anti-retroviral medicines

LOT 2 (a-c): HIV/AIDS Rapid Test Kits

LOT 3 (a-c): Opportunistic Infection medicines

LOT 4: POC Chemistry Analyzers

LOT 5: POC CD4 machines

LOT 6: POC Hematology Analyzers

LOT 7 (a-e): Laboratory Reagents

LOT 8: Laboratory Consumables

#### **B. Pre-qualification requirement**

To qualify for consideration, interested companies are required to submit the documents listed hereunder, failure to submit any of the under- listed documents may lead to disqualification of the bid:

1. Evidence of incorporation with Corporate Affairs Commission (CAC) of Nigeria.
2. Evidence of Tax payment for the three (3) consecutive years
3. Evidence of VAT registration & proof of past remittances
4. Detailed Company profile and Technical experience/qualification of key personnel, including registered address, name, functional location, Telephone Nos, E-mail address etc. The Bidder shall furnish documentary evidence that it meets the following experience requirement(s): during the past three (3) years the Bidder must have completed at least three (3) successful contracts as a contractor involving the delivery of similar equipment or item (Attach letters of Award and certificate of completion).
5. Annual Turnover and Audited Statements of Accounts for the past three (3) consecutive years. The Bidder shall furnish documentary evidence that it meets the following financial requirement(s) the average Annual Turnover within the last three (3) years not less than N50 million for Lots 1 – 2 and N20 Million for Lots 3 and 8.

In any case, the turnover must be the sum of required turnover for all the Lots for which the Bidder is submitting the bid.

6. Evidence of Recommendation from Company's Bankers indicating the financial capacity and capability to undertake the project, if awarded.
7. Evidence of Compliance with the provision of the Pension Reform Act 2004 as contained in Section 16 sub section 6 (d) of the Public Procurement Act 2007.
8. Evidence of compliance with Industrial Training Fund (ITF) Act
9. Evidence of registration with Financial Reporting Council (FRC)
10. Evidence of World Health Organization (WHO) prequalification for Lots 1 & 2; or validly listed by the Experts Review Panel for Lot 1.
11. Evidence of Manufacturer's authorization
2. Any other information that would be of advantage to the company.

**Note:**

(i) The past three (3) years shall be determined to have begun three (3) years prior to the publication date of the Invitation for Bids and will not be altered in the case of a postponement of the deadline for bid submission.

(ii) Successful shall mean that relevant contract terms have met the satisfaction of the Client.

The Bidder may bid for one or more lots but no bidder shall be awarded more than one (1) lot. Evaluation of the bid will consider the right specification and the price factors. Bidders are required to submit bids for the entire quantity within each lot and item(s). Incomplete or partial Bids will not be considered. The evaluation of bids and contract award will be carried on "lot by lot" basis. Cross-discounts will not be accepted. Additional details are provided in the Bidding Documents.

### **(C) Tender Documents**

Tender documents are obtainable at the address given below between 9am – 4pm Nigerian time on working days, before closing date, upon payment of a non refundable tender fee of N15, 000.00 (Fifteen Thousand Naira only) for each of the lots in form of Bank Draft payable to National Agency for the Control of AIDS (NACA). Interested eligible bidders may obtain further information from Procurement Unit of the Agency.

### **(D) Submission of Documents**

Completed Financial and Technical Tenders are to be submitted in two (2) separate envelopes marked Financial Bid or Technical Bid respectively. Each of the envelopes is to contain 1 original and 2 duplicate of the Tenders respectively.

Both envelopes should be enclosed in a large envelope boldly marked Tender for (Specify LOT) at the topmost right hand corner with the Name, Address and Phone number of -the Bidder boldly written at the back of the envelope. Tenders to be addressed and submitted in the Tender Box provided at the address stated below.

### **(E) Closing of Submissions**

Submission of application closes on **Monday, 30<sup>th</sup> July, 2014 by 12noon** while bid opening will take place same day at 2:00 p.m. at the Conference Room of the Agency.

**Note-** Only the Prequalification/Technical Bids will be opened on the date mentioned in this publication. Financial Bids of the Bidders that pass the Technical Evaluation would be opened on a date that would be communicated to the shortlisted Bidders.

**(F) Address for information and submission:**

**Attention: Head of Procurement Unit**

**Address: NACA Office Complex,**

**Plot 823 Ralph Shodeinde Street,**

**Central Business District, Abuja-Nigeria.**

**Tel.: +234 (9) 461-3724-29; Fax: +234 (9) 461-3700**

**Email: [info@naca.gov.ng](mailto:info@naca.gov.ng)**